



2021 Registration Form

I am enrolling for a:

3 up Group
(Glenrowan, Moyhu, Violet Town, Munro Ave,
Whorouly & The Hub Kindergartens only)

4 up Group

Child Details

First Name

Surname Name

Date of Birth

Male

Female

Parent/Guardian Details

First Name

Surname Name

Residential Address

Suburb

Postcode

Postal Address (if different from above)

Suburb

Postcode

Phone (Home)

Phone (Work)

Phone (Mobile)

Email



Please indicate your preferred kindergarten by marking a number 1 in the box, then your second and third choice by marking 2 and 3 in the appropriate box.

- Appin Park Kindergarten, Appin Street Wangaratta
- Bernard Briggs Kindergarten, Church Street Benalla
- Christopher Robin Kindergarten, Merriwa Park Wangaratta
- Coronation Kindergarten, Swan Street Wangaratta
- Glenrowan Kindergarten, Old Hume Highway Glenrowan
- James Tilson Kindergarten, Burke Street Wangaratta
- Moyhu and District Pre-school, Byrne Street Moyhu
- Munro Ave Kindergarten, Munro Avenue Benalla
- The Hub Kindergarten, Burke Street Wangaratta
- Violet Town Kindergarten, Hyacinth Street Violet Town
- Wangaratta West Kindergarten, Cnr Victory Parade and Orkney Street Wangaratta
- Whorouly Kindergarten, Church St Whorouly

Does your child have an additional need/disability? If yes please give details below: Yes No

Is your child of Aboriginal or Torres Strait Islander descent? Yes No

Has your child deferred or is your child requesting a second year of funded kindergarten (Note: second year of funding must be approved by DET) Yes No

Has your child had siblings attend your preferred Kindergarten? If yes, please give name(s) of sibling and year of attendance below. Yes No



In order to determine priority of access, please indicate if you are eligible for any of the following concessions and also include a copy of the relevant card with your Registration Form. Please tick all that apply.

Commonwealth Health Care Card

Pensioner Concession Card

Department Veterans' Affairs Gold Card

Temporary Protection/Humanitarian Visas 447, 451,785 or 786

Asylum-seeker Bridging Visas A-F

Refugee or Special Humanitarian Visas 200-217

I have included a copy of the Australian Childhood Immunisation Register Certificate for my child. (Please see the attached Enrolment Policy Summary for more information)

Yes

No

In completing this NERPSA Registration Form I acknowledge that I have read and understood the attached NERPSA Enrolment Policy Summary. I formally request a position for the year 2021 and will proceed with the enrolment upon its confirmation.

Signed

Name

Date

*All information given on the Registration Form is deemed to be true. If any information given is found to be incorrect the Kindergarten position may be rescinded.

Thank you for you information

Please return completed forms by **Friday, 17th July 2020** to: Email: admin@nerpsa.com.au or
In person/Mail: NERPSA, 1 Handley Street, Wangaratta, Vic 3677



Enrolment Policy Summary

1. Registration For A Place

- 1.1. NERPSA Registration Forms will be accepted from the third Monday in May for children to attend Kindergarten the following year.
- 1.2. The closing date for NERPSA enrolment applications will be the third Friday in July for children to attend Kindergarten the following year.
- 1.3. NERPSA Registration Forms are available from NERPSA, individual Kindergartens or the NERPSA web site and one is attached to the NERPSA Enrolment Policy Summary.
- 1.4. To facilitate the inclusion of all children into the program, the NERPSA Registration Form should clearly identify any additional or specific needs of the child.
- 1.5. Parents/guardians of children applying for a second year of funded kindergarten or currently attending a three- year- old program must submit a NERPSA Registration Form for the following year.
- 1.6. Completed NERPSA Registration Forms are to be forwarded to the NERPSA office.
- 1.7. Access to completed NERPSA Registration Forms will be restricted to NERPSA staff and individual kindergarten staff, unless otherwise specified by NERPSA.

2. Procedure For A Late Registration For Enrolment

- 2.1. Registrations received after the closing date will be considered, once all other applicants have been offered a place, in line with the eligibility and priority of access criteria of NERPSA.

3. Allocation Within Groups

- 3.1. Where the individual kindergarten provides more than one funded kindergarten program, places within the programs will be allocated by the individual kindergarten after confirmation of acceptance of a place at that kindergarten.

4. Offer of Places

- 4.1. NERPSA will administer the offer of all places to applicants or placement on the waiting list.
- 4.2. Places will be allocated to applicants in accordance with the eligibility and priority of access criteria of NERPSA. Note: Places will not be allocated to children until any substantial debt owed by the family to NERPSA is paid, or a payment plan is agreed to between the family and NERPSA. (Refer to the NERPSA Fees Policy.)
- 4.3. Offer of places in the three-year-old program/s and the funded kindergarten program will be made at the same time.
- 4.4. Applicants who are successful will be notified, in writing, of a confirmed place.
- 4.5. Parents/guardians who do not wish to accept the offer of a place, or intend to withdraw their enrolment, will be requested to notify NERPSA in writing as soon as possible.
- 4.6. Second- and third-round offers will be made if places exist in a Kindergarten program.
- 4.7. First term fees will be payable on acceptance of a place. This fee will not be required if children are eligible for the fee subsidy (refer to NERPSA Fees Policy).
- 4.8. An individual kindergarten enrolment form and other relevant information will be provided by the individual kindergarten after the place is accepted and fees paid.



- 4.9. Once a position has been offered and accepted for an individual NERPSA kindergarten placement the application will be removed from the NERPSA waiting list.

5. Eligibility And Priority Of Access Criteria For The Funded Kindergarten Program

- 5.1. The following children are eligible for attendance in the funded kindergarten program:

- 5.1.1. Children who have been granted approval to receive funding for a second year of kindergarten
- 5.1.2. Children who were eligible to attend in the previous year but deferred.
- 5.1.3. Children who will have turned four years of age by 30 April in the year they will attend kindergarten
- 5.1.4. Children turning six years of age in their year at kindergarten who have been granted an exemption from school-entry age requirements by their regional office of the DET (Refer to DET Victorian Kindergarten policy, procedures and funding criteria)
- 5.1.5. Children who are younger than the eligible age, but whose parents/guardians have submitted a written request for their child to attend school the following year to their regional office of the DET, or the non- government school their child will be attending (a copy of the written request and DET approval must be attached with the application)

Note: Parents/guardians are to be advised that very few requests are approved by DET. If the child attends kindergarten early, but does not proceed on to school the following year, the child will be unable to access another year unless they are funded by DET for a second year

- 5.1.6. Three-year-old Aboriginal and Torres Strait Islander children and children known to Child Protection have an ability to attend up to 15 hours a week of a funded early childhood program planned and delivered by a qualified early childhood teacher.

- 5.2. When there are more applications than places available, determination of priority of access will take into account the following criteria list:

- Children who have received funding for a second year of Kindergarten
- Children who are of Aboriginal or Torres Strait Islander descent
- Children who are known to Child Protection
- Children who have deferred the previous year
- Children with additional needs
- Children eligible for the Kindergarten Fee Subsidy
- Children who have had siblings attend their preferred Kindergarten
- Children whose nearest kindergarten to their place of residence is a rural kindergarten (Glenrowan, Moyhu, Violet Town and Whorouly) will be given priority of access to that rural kindergarten.

Remaining places will be allocated by ballot.

- 5.3. Exceptional circumstances that require consideration beyond the eligibility and priority of access criteria should be made in writing and will be reviewed by NERPSA on a case-by-case basis.

6. Eligibility And Priority of Access Criteria For Three-Year-Old Children

- 6.1. Children are eligible for attendance in the three-year-old program provided they have turned three prior to commencement. A second year of 3 year old Kindergarten will be offered to children who require it.



6.2. When there are more applications than places available, determination of priority of access will take into account the following criteria list:

- Children who are of Aboriginal or Torres Strait Islander descent
- Children who are known to Child Protection
- Children with additional needs.
- Children who have had siblings attend their preferred Kindergarten
- Children who have had permanent places in an Occasional Care program at the same Kindergarten in the year prior to attendance.

Remaining places will be allocated by ballot.

6.3. Exceptional circumstances that require consideration beyond the eligibility and priority of access criteria should be made in writing and will be reviewed by NERPSA on a case-by-case basis.

7. Waiting Lists

- 7.1. Applications will be entered in the waiting list using the eligibility and priority of access criteria.
- 7.2. Waiting lists for positions within the individual kindergartens will be managed by NERPSA
- 7.3. Should a position become available NERPSA will contact the applicant and commence the enrolment process
- 7.4. Once a position has been offered and accepted for an individual kindergarten placement, the application will be removed from the NERPSA waiting list.

8. Immunisation information

- 8.1. In order to be offered a place at a Kindergarten, Victorian legislation which commenced on January 1, 2016 requires that a child must be:
 - Fully immunised or up-to-date according to the Immunisation Schedule Victoria; or
 - On a catch-up vaccination schedule; or
 - Has a medical condition prevented them from being vaccinated.
- 8.2. An immunisation status certificate will be required to accompany the Registration Form in order for the enrolment to be considered. The required certificate from the Australian Childhood Immunisation Register (ACIR) can be requested at any time by contacting Medicare:
 - Phone 1800 653 809
 - Email acir@medicareaustralia.gov.au
 - Visit the Medicare website
 - Visit your local Medicare office
- 8.3. If the required certificate is unable to be provided, options will need to be discussed with NERPSA as to the enrolment application. If a child's next vaccinations are due up to two months before Kindergarten commences, a new immunisation status certificate is required to be provided to NERPSA before the child is able to commence.